## PUNE DISTRICT EDUCATION ASSOCIATION'S SETH GOVIND RAGHUNATH SABLE COLLEGE OF PHARMACY SASWAD, DIST. PUNE

Notice No. 13

Date 6/07/2015

All the students are hereby informed that college is organizing the sessions for Soft skills,

Language and communication skills and Life skills on Sundays. The interested students are
requested to register for the said programs. For detailed information, students can contact to the
class teachers.

Dr. A. V. Bhosale

PUNE DISTRICT EDUCATION SCIENTISTS SETH GOVIND R SAPLE COLLEGE DT SAPLE 1301.

# Pune District Education Association's Seth Govind Raghunath College of Pharmacy Saswad, Dist. Pune

### Program Scheduled and Details

Sr.No	Time	Date	Particulars
1	10 am to 4 pm		Examine the components of sentences
		23/08/2015	Demonstrate the use of nouns and adjectives
			Demonstrate the use of verbs Demonstrate the use
			of tenses
			Examine the use of preposition
2	10 am to 4 pm	13/09/2015	Parts of speech
			Tenses – Past, Present & Future
			Syntax
			Story telling
3	10 am to 4 pm	04/10/2015	Grooming
			Gesture
			Posture
			Non – Verbal Communication
			Behavioral Aspects
4	10 am to 4 pm	27 /12/2015	Understand a range of language expressions
			Demonstrate comprehension skills
			Examine correct formats for business
			correspondence
5	10 am to 4 pm	10/01/2016	Comprehension
			Extempore
			Role-plays
			Voice & Accent Training
			Vocabulary Building
6	10 am to 4 pm	07/02/2016	Creative Thinking Effective Listening
			Time Management Stress Management

#### Pune District Education Association's Seth Govind Raghunath College of Pharmacy Saswad, Dist. Pune

Personality development, soft skill and communication skill programme (S.Y and T.Y)

#### **Course content**

Examine the components of sentences Demonstrate the use of nouns and adjectives Demonstrate the use of verbs Demonstrate the use of tenses Examine the use of preposition Parts of speech Tenses – Past, Present & Future Syntax Story telling Grooming Gesture Posture Non – Verbal Communication Behavioral Aspects Understand a range of language expressions Demonstrate comprehension skills Examine correct formats for business correspondence Comprehension Extempore Role-plays Voice & Accent Training Vocabulary Building Creative Thinking Effective Listening Time Management Stress Management